**APPLICATION LETTER**

Date: 19/09/2021

**Dear / Aster zenebe**

Address:

Phone No: 251986807632

Email Address

To፡\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position:-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear Sir,

I am highly interested to your organization in my field of study with Bsc Degree in Chrmistry in CGPA 2.25 and accomplish all duties required by your organization with my professional knowledge and I feel that my back ground makes me competent for any position in related to my qualification as expert.

I Have Attached a Copy, of Resume (CV documents) with this cover letter for more detail. You will find me an enthusiastic cooperative young person.With agenuine desire to be committed to accomplish duties interested to me with bearing responsibility and honesty.

If I am given chance of employment it is my conviction that I will perform all duties to my knowledge and the satisfaction of the requirement of your organization.

Thank you in advance for considering my application. I would welcome the opportunity to present myself at an interview and to seek your feedback regarding my suitability for position.

Your, sincerely

**Aster zenebe**

**Signitur**

**Curriculum Vitae (Cv)**

1. **Personal Information**

* Name ......................... Aster zenebe Lijalem
* Date of Birth ............... 21/03/1989E.C
* Age .............................. 25
* Region ........................ 03(Amhara)
* Zone ............................ M/Aremachiho
* Wereda ........................ M/Aremachiho
* Place of birth ...............sanky
* Marital Status .............Single
* Sex ............................. Female
* Health Condition ......... Normal/excellent
* Nationality ................... Ethiopian
* Contact Address ........... +25191986807632
* Email Addresss ............

**2. Overview of skills and experience occurred through training**

* Internship experience mineral exploration
* Internship experience in rock identification and mapping around Abay Basin,Bensa Daye and Hawassa Geological data collection

**3. Education Background**

**Education School Year Attended**

* **Priparatory School ................................. banbele School (1998-2005 E.c)**
* **Secondary School ....................................masero secondary school School (2006-2008E.c)**
* **Preparatory School ..............**
* **Higher Education .................................... Hawassa University (2010-2014E.c)**

**4.** **Educational qualification :** Bsc degree of Chemistry six semister 2011-2014, E.C hawassa University statutory duration 3 year

**5. Language Skill**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Language | Listening | Speaking | Reading | Writing |
| Amharic | Excellent | Excellent | Excellent | Excellent |
| English | Excellent | Excellent | Excellent | Excellent |

**6 .Hoppies**

watching movie, Visiting historical place and reading books related to my profession

**7. Computer Skill**

Power point, Microsoft office excels, Microsoft office word.Data base

**8. Security Clearan**

I have never been convinced of any crime from individual person and also from government.

9. Key Personal Qualities

I believe with transparency, punctuality, Chemistry. I am open minded and to accept others responsibilities to take a reasonable decision. I have also willingness to obeying rules and stands to working environment hardly.

1. **Reference**

1. : Lecturer of chemistry department in Hawassa University

Phone No.; +251986807632